



**RICHMOND
CHRISTIAN
SCHOOL**

**Little Eagles Preschool
2012-13 School Year**



Dear Parents,

Thank you for your interest in Richmond Christian School and Little Eagles Preschool.

Since 1957, Richmond Christian School has been working with Christian families to provide quality Christ-centred education. We are dedicated to equipping young people with the academic, physical, social and spiritual skills necessary for a life of service and leadership.

Please read through the attached material carefully. If you would like to begin the application process, please complete the forms and include a \$50 cheque which is a non-refundable applications fee. Bring the forms and cheque to the Admissions Office at the elementary campus. When all paperwork is completed and satisfactory, an interview will be scheduled.

We begin accepting applications for the 2012-13 school year on November 1, 2011. Interviews will begin in February 2012.

If you have questions, please do not hesitate to contact our Admissions Office at the Elementary Campus at 604-272-5720 or e-mail info@richmondchristian.ca.

May God richly bless you as you seek His will in making this important decision.

Sincerely,

Mr. Roger Grose
Lead Principal

Elementary Campus and Main Office:
5240 Woodward's Road
Richmond, B.C. V7E 1H1
Tel: (604) 272-5720
Fax: (604) 272-7370

Middle Campus
10200 No. Road
Richmond, BC V7A 4E5
Tel: (604) 274-1122, press 1
Fax: (604) 274-1192

Secondary Campus
10260 No. 5 Road
Richmond, B.C. V7A 4E5
Tel: (604) 274-1122, press 3
Fax: (604) 274-1128

MISSION STATEMENT

It is the mission of the Richmond Christian School, in obedience to the infallible Word of God and led by His Spirit, to provide a quality, Christ-centered education, equipping all students to serve Christ joyfully in all aspects of life.

The basis of the Society is the infallible Word of God as interpreted in the Reformed Creeds. The Association is committed to the following fundamental principles:

- a) **LIFE.** That since human life in its entirety is religion, God summons men to serve Him everywhere and requires that we educate our children in the fear of the Lord.
- b) **BIBLE.** That the Bible is the written Word of God, the Truth that enlightens our understanding, the power that directs our lives and the infallible authority that governs all our activities, including the education of our children. In revealing that the world in its origin, gracious preservation and ultimate restoration is the work of God and that the glorification of His name is the purpose of creation, the Scriptures provide us with the key to the knowledge of God, ourselves and the world.
- c) **GOD AND CREATION.** That since God who created all things by His Word and Spirit constantly reveals His wisdom and power in the cosmos and exercises His dominion everywhere, we can rightly understand the world only in its relation to the Triune God.
- d) **MAN.** That man was created in the image of God to enjoy covenantal fellowship with his Creator, and was instructed to exercise dominion over the world in strict and loving obedience to God to interpret all reality in accordance with His design and law, and to reflect in his person and works the excellencies of his Maker.
- e) **SIN.** That man, by disobeying God's law and forsaking his office, estranged himself from God and his neighbour, and brought God's curse upon the creation. As a result, fallen man has become blind to the true meaning of life and misuses and represses the knowledge of God that confronts him in creation and in Scripture.
- f) **CHRIST.** That the Christ of the Scriptures, The Word of God incarnate, reconciles the world to God, redeems our life in its entirety, restores our fellowship with God and the neighbour and renews our mind to know rightly God, ourselves, and the world in which we live.
- g) **THE KINGDOM OF GOD.** That the kingdom of God established the rule of Jesus Christ over all things and makes education and science possible and meaningful. Since we must subject every thought in obedience to Christ, we must therefore reject every attempt to withdraw any aspect of life from the divine commandment to love the Lord with all our heart and mind.
- h) **PURPOSE OF EDUCATION.** That the purpose of Christian Education is to direct and guide the child to commit his heart to Christ, the Truth, to attain to understanding wisdom and righteousness, and to perform his competent and responsible services to the Lord.
- i) **PARENTS.** That God has given parents the responsibility to nurture and educate their children. In order to fulfill their educational task, parents should establish schools in harmony with the character of a Christian Home.
- j) **THE CHRISTIAN SCHOOL.** That the school established and controlled by an Association of Christian believers in accordance with legitimate standards and provisions, possesses the freedom to function in the field of education in complete and voluntary submission to the kingship of Christ.

RICHMOND CHRISTIAN SCHOOL ASSOCIATION ADMISSION POLICY

I. ADMISSION TO THE RICHMOND CHRISTIAN SCHOOL

The Richmond Christian School exists to provide a Christ-centered education for children of Christian families. The Richmond Christian School desires to enroll all families where parents and students are committed to, and supportive of, the goals and directions of this school. The Richmond Christian School believes that home, school and church should work together in the nurture of our children.

Admission for students with special needs must meet the criteria of the special needs policy for Richmond Christian School and is dependent on the ability of our school to provide the educational program required. Parents must demonstrate full disclosure in regards to all aspects of their child's physical and educational needs.

II. ADMISSION PROCESS

A) FAMILY ADMISSION

1. Read through the 8 statements which follow:

- a) I/we accept the Bible as the infallible Word of God.
- b) Our family is actively involved in a Bible-based Christian Church.
- c) At least one parent in this family is a born-again/professing Christian.
- d) Our family desires a distinctively Biblical Christian Education and is committed to working with other families in "training up our children in the way they should go."
- e) Our family is prepared to financially commit itself to the costs of operating the Richmond Christian School.
- f) I/we have disclosed all information about our child's educational and physical needs to the best of our knowledge at the time of registration.
- g) All children in our family, during their time of attendance, will reside with at least one parent or legal guardian (school must be supplied with a copy of the Legal Guardianship Agreement).
- h) We, the parents and the children who desire to enroll, are Canadian citizens or have Permanent Resident status.
- i) At least one parent will attend the two orientation meetings as part of the requirement for membership to the Richmond Christian School Association.

II. ADMISSION PROCEDURE

PARENTS submit the completed registration forms. When the application is completed, the secretary will arrange an interview session with an Administrator.

This meeting will establish or confirm:

1. The school's intent to help children become responsible disciples of Jesus Christ in today's society.
2. The parent's acceptance that their children will be subject to all school policies.

III. ORIENTATION SESSIONS

RCS is a cooperative venture of Christian parents in the education of their children. RCS is operated by a B.C. registered Society consisting of such parents and other like-minded Christians. We hope that all parents will be desirous of participation and commitment to the Society that operates the school.

All parents new to the school are required to attend the School's Orientation Sessions held during the school year (early September). These sessions include information about the history of the Richmond Christian School, the basis and purpose of the school as described in the school's constitution, a description of the school's character and its program, and the rights and obligations of society membership.

IV. FEE SCHEDULE; Subject to Change in June 2012

1. **Registration Fee:** \$50 per family, non-refundable
2. **Tuition Fees Payment:** we require a direct debit form completed with a blank voided cheque.

3-Year-Old A.M. Class

Tuesdays and Thursdays, 8:45 am – 11:15 am

\$120/month per child

3-Year-Old P.M. Class

Tuesdays and Thursdays, 12:15 pm – 2:45 pm

\$120/month per child

4-Year-Old A.M. Class

Mondays, Wednesdays and Fridays, 8:45 am – 11:15 am

\$170/month per child

4-Year-Old P.M. Class

Mondays, Wednesdays and Fridays, 12:15 pm – 2:45 pm

\$170/month per child

3. **Capital Improvement Fee**

This is a one-time fee of \$1000 per family that is payable upon entering **Kindergarten**.

4. **Participation Fee**

10 hours of service per year or \$250 per family, payable upon entering **Kindergarten**.

Checklist

ENROLLMENT APPLICATION REQUIREMENTS

This checklist will help you to ensure that all requirements for the registration of your child(ren) have been met. Once the necessary information is complete, return the forms to the school. We will contact you when the time comes to schedule interviews.

- Personal Testimony Form
- Family Reference from Pastor Form
- Preschool Registration Form & Child History Form
- Statement of Parent(s) or Guardian(s)
- Residency Form
- Birth Certificate/Canadian Citizenship Card for both parents and students (if child or parent is not a Canadian citizen or a permanent resident, a study or work permit is required; **a passport is not acceptable**).
- Copy of Hydro or Cablevision bill
- \$50 Registration Fee (non-refundable)

Please note that, if all of these items are not returned to the school, we will be unable to consider you for an interview. If you have any questions regarding these requirements, please call us at 604-272-5720. Thank you.

FAMILY REFERENCE FROM PASTOR

Dear Pastor,

The _____ family has requested admission to the Richmond Christian School. We would appreciate information regarding the membership and involvement of this family in your church community. Please assist us by filling out the following questionnaire:

Date _____

Family name _____

Church name and address _____

How long has this family attended this church? _____

How often does this family attend? _____

Are they church members or attendees only? _____

Please provide a brief statement of your understanding of this family's personal relationship with Jesus Christ and their involvement and commitment to your church community.

With which groups is this family involved? (i.e. youth group, Bible study, etc.)

Further Comments _____

Thank you for taking the time to provide us with this information.

Pastor's signature _____ Print name _____

Please provide an official church stamp:

LITTLE EAGLES PRESCHOOL



REGISTRATION FORM

2012-2013 School Year

Name of Child: _____

Last Name First Middle

Name child responds to: _____ Gender: M ___ F ___

Date of Birth: (m/d/y) _____

Address: _____

(City) (Postal Code)

Email Address: _____

Home Phone: _____ Cell Phone: _____

Child's First Language: _____ Second Language: _____

Registering for: ___ 3 Year-old program: ___ am ___ pm ___ 4 Year-old program: ___ am ___ pm

Enrolment Start Date: Month: _____ Year: _____

Parents/Guardians (authorized to pick up child)

Marital Status: Married Separated Divorced Widow(er) Single

Student lives with: Both Parents Mother Father Guardian

Father's Name: _____

Home Address: _____ Phone: _____

Place of work: _____ Phone: _____

Mother's Name: _____

Home Address: _____ Phone: _____

Place of work: _____ Phone: _____

Person(s) Authorized to pick up child (other than Parent/Guardian above):

Name: _____ Relationship: _____ Phone: _____

Name: _____ Relationship: _____ Phone: _____

If there is a custody agreement, please give us any details you wish us to be aware of: _____

Alternate Person(s) to call in case of emergency:

1. Name: _____ Relationship: _____

Address: _____ Phone: _____

2. Name: _____ Relationship: _____

Address: _____ Phone: _____

LITTLE EAGLES PRESCHOOL - REGISTRATION FORM, Page 2

Health Information:

Does your child (please check Yes or No):

1. Have diagnosed medical concerns or a life-threatening allergy: Yes _____ No _____

If yes, please describe _____

If yes, is medication prescribed for this condition? Yes _____ No _____

Name of medication: _____ When given: _____

2. Require a special diet related to health concerns: Yes _____ No _____

If Yes, describe: _____

3. Have difficulty hearing? Yes _____ No _____

If yes, please describe _____

4. Have vision problems? Yes _____ No _____

If yes, please describe _____

5. Has your child ever been seen by a professional for speech and language problems?

Yes _____ No _____

If yes, please describe concerns

6. Has your child had any diagnosis of a disability? Yes _____ No _____

If yes, please describe

Please add paperwork from any health professional regarding the disability.

Any other health concerns you wish to share with the staff? _____

Emergency Contact Information

Doctor's Name: _____ Phone: _____

Dentist's Name: _____ Phone: _____

Child's Personal Health Number: _____

Immunization: You will be required to fill out an Immunization Form upon acceptance of enrollment.

I understand the first month of preschool is a probationary time in order to assess Little Eagles Preschool's ability to meet the needs of my child.

Signature of Parent/Guardian

Print Name

Date

Child History Form

Describe your child's:

Favourite Activities: _____

Food Dislikes: _____

Sleeping Patterns: _____

Toileting Practices: _____

Cultural Practices: _____

Is your child subject to: (If yes, please explain)

Ear/Nose/Throat Infections: _____

Urinary Tract Infections: _____

Bleeding Noses: _____

Skin Problems: _____

Seizures: _____

What are your child's:

Previous experiences away from home: _____

Reactions to separation: _____

Significant events in the last year: _____

Name of previous childcare arrangement: _____

Dates of attendance: _____ Reason for leaving: _____

Other comments or instructions: _____

Educational Concerns:

Please tell the approximate age your child achieved the following developmental milestones:

- | | |
|------------------------------|--------------------------------|
| _____ Sat alone | _____ Grasped crayon/pencil |
| _____ Babbled | _____ Said first words |
| _____ Put two words together | _____ Spoke in short sentences |
| _____ Walked | _____ Toilet trained |

Does your child...

- ___ repeat sounds, words or phrases over and over?
- ___ understand what you are saying?
- ___ retrieve/point to common objects upon request (ball, cup, shoe?)
- ___ follow simple directions (“shut the door” or “get your shoes”)?
- ___ respond correctly to yes/no questions?
- ___ respond correctly to who/what/where/when/why questions?

Does your child currently communicate using:

- ___ body language
- ___ sounds (vowel, grunting)
- ___ words (shoe, doggy, up)
- ___ 2 to 4 word sentences
- ___ sentences longer than 4 words
- ___ other: _____
- ___ english only
- ___ only a language other than English
- ___ multi-lingual (List languages)

Behavioural Characteristics:

- | | |
|---|---------------------------------------|
| ___ cooperative | ___ restless |
| ___ attentive | ___ poor eye contact |
| ___ willing to try new activities | ___ easily distracted/short attention |
| ___ plays alone for reasonable length of time | ___ destructive/aggressive |
| ___ separation difficulties | ___ withdrawn |
| ___ easily frustrated/impulsive | ___ inappropriate behaviour |
| ___ stubborn | ___ self-abusive behaviour |

FAMILY APPLICATION
STATEMENT OF PARENT(S) OR GUARDIAN(S)

In signing this application, I/we agree and acknowledge that:

1. I/we agree with the mission as outlined in the registration package.
2. I/we understand that the grade placement of my child(ren) will be made upon the recommendation of the principal in consultation with the parents/guardian.
3. In matters of discipline, my child(ren) will be subject to the disciplinary action of the staff and administration. I/we understand I/we will be given the opportunity to discuss disciplinary matters affecting my child(ren) with the staff, administration, Education Committee and Board of Directors if necessary.
4. I/we understand our financial commitment and will immediately notify the Business Office if I/we cannot meet that commitment.
5. I/we understand that the school reserves the right to dismiss any student who does not respect the standards of the school or cooperate in the education process.
6. I/we have, to the best of my/our knowledge and ability, answered all questions truthfully and completely.
7. I/we hereby certify that I/we are legal resident of British Columbia (for Government grant approval)

Father /Guardian Signature

Mother /Guardian Signature

Father /Guardian Name (print)

Mother /Guardian Name (print)

Date

Date

LEGAL RESIDENCY OF PARENT/GUARDIAN

To be completed and signed by a parent or legal guardian (court-appointed). If you are the legal guardian, attach a copy of the court order appointing you as legal guardian (this court order must be initiated by the parent not the guardian).

1. I am (please mark one)

- A Canadian citizen (*attach a copy of birth certificate or, if not born in Canada, a copy of citizenship – this applies to both parents and students enrolling*)
- A Permanent Resident (*attach a copy of Permanent Resident Card*)
- Lawfully admitted to Canada under one of the following documents

(please mark the appropriate box below and attach a photocopy of document):

- Admission as a refugee claimant
- A person claiming refugee status who has a letter of no objection
- Student authorization (student visa) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years)
- Employment authorization (working permit) for two or more years (or issued for one year but anticipated to be renewed for one or more additional years)
- A person carrying out official duties as a diplomat or consular official (with a foreign representative acceptance counter foil in his/her passport)
- Other – Document description: _____

(Must be cleared with Immigration Canada)

2. I am a resident of British Columbia:

Yes

Residency Address: _____

Please include a photocopy of a recent Hydro or Cablevision bill as proof of residency.

No, I am not a resident of British Columbia

3. Parent's/Legal Guardian's Name: _____

Parent's/Legal Guardian's Signature: _____

Date: _____

